

## What is the Local Care Team?

The Local Care Team is an interagency council designed to provide support to families trying to access services for a child with intensive emotional and behavioral needs. This collaborative group brings together representatives of several child-serving agencies to review a child's particular needs, and then works together with family input to identify programs and services that can help.

## Special Message to Families

The goal of the Harford County Local Care Team and its member agencies is to assist families in receiving the support and services they need to help their children remain in their homes and communities. If your child is scheduled for a Local Care Team discussion or has already had a discussion, please do not hesitate to call either your lead agency representative or the Local Care Team Coordinator with any questions about the meeting.

## Referral to the Local Care Team

Families and their advocates can self-refer to the Local Care Team to receive assistance with the identification of individual needs and potential resources. Member agencies may refer cases that involve children and families with complex needs who may benefit from an interagency case discussion, even if there is no risk of residential placement.

## Funding

The Local Care Team does not fund services and cannot guarantee funding for any service or placement. The Local Care Team is available to all children, regardless of insurance status.

## For more information or questions regarding the Harford County Local Care Team, please contact:

Laurie Rajala  
Local Care Team Coordinator  
Local Management Board  
Harford County Department  
of Community Services  
125 N. Main Street  
Bel Air, MD 21014  
410-638-3389 x1329  
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# Harford County Local Care Team



Harford County Department of Community Services  
Office of Children, Youth & Families

[www.harfordcountymd.gov/services](http://www.harfordcountymd.gov/services)

410.638.3389

BARRY GLASSMAN, COUNTY EXECUTIVE

## Rights of the Parent or Guardian

- Be notified of and invited to their child's Local Care Team discussions.
- Invite an advocate or counsel of their choice to attend the Local Care Team discussion with them.
- Revisit a Local Care Team recommendation regarding placement through either the referral or lead agency's appeal process.
- Receive copies of discussion notes, as long as such access does not violate any statute or law.
- Appeal any decision concerning their child's out of state placement.

## Responsibilities of the Parent or Guardian

- Remain active in all aspects of the child's care and treatment, in accordance with any relevant court orders and the facility's policies.
- Attend and participate in Local Care Team case discussions.

## Responsibilities of the Local Care Team

- Schedule referred cases in a timely manner, once a complete referral packet is received.
- Have accurate information about available local and community resources.
- Provide training and assistance to local agency and community partners.
  - Refer children and families to Care Management Entities when appropriate.

## Members of the Local Care Team

### *The legally mandated Local Care Team membership for every meeting is:*

- A. The case worker responsible for the case to be discussed.
- B. A representative from each of the following local agencies:
  - a. Department of Juvenile Services (DJS)
  - b. Developmental Disabilities Administration (DDA)
  - c. Local School System (LSS)
  - d. Local Health Department (LHD)
  - e. Local Department of Social Services (DSS)
  - f. Local Management Board (LMB)
  - g. Office on Mental Health / Core Service Agency of Harford County
- C. A parent or parent advocate.
- D. A nonvoting representative of the Division of Rehabilitative Services to represent individuals who are 16 years or older.

Other natural and professional support system participants (i.e. therapists, school counselors, faith-based supports, mentors, etc.) are also strongly encouraged to attend and participate in the Local Care Team process.



## Additional Resources for Families

### Harford County Department of Social Services

[dhr.maryland.gov/local-offices/harford-county/](http://dhr.maryland.gov/local-offices/harford-county/)  
410-836-4700

### Harford County Health Department

[harfordcountyhealth.com/](http://harfordcountyhealth.com/)  
410-838-1500

### Harford County Public School System

[www.hcps.org/](http://www.hcps.org/)  
410-588-5367

### Maryland Coalition of Families

[info@mdcoalition.org](mailto:info@mdcoalition.org)  
410-730-8267 / 1-888-607-3637

### Maryland Department of Juvenile Services

[www.djs.maryland.gov](http://www.djs.maryland.gov)  
410-836-4680

### Maryland Developmental Disabilities Administration

[dda.health.maryland.gov/Pages/home.aspx](http://dda.health.maryland.gov/Pages/home.aspx)  
410-234-8250

### Maryland Division of Rehabilitation Services

[www.dors.maryland.gov](http://www.dors.maryland.gov)  
410-836-4590

### Maryland Governor's Office for Children

[www.goc.maryland.gov](http://www.goc.maryland.gov)  
410-767-4160

### Office on Mental Health / Core Service Agency of Harford County

[harfordmentalhealth.org/](http://harfordmentalhealth.org/)  
410-803-8726